

**Minutes of the Town Council Meeting held on Monday 4th November 2019 at
7.00pm based at Social Centre, Westfield Lane**

Present: Cllrs P Jordan Mayor
S Tulley
R Askew
J Thomas
R Lukaszawicz
B Capstick
C Robinson
J Tunstall
D Mulhern
R Riley
K Tulley

In attendance Clare L Baxter Town Clerk

1. To Receive Apologies For Absence

Cllr J Treacy – Work commitments
Cllr A Hewitt – Work commitments

2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation

None

3. To approve Minutes of the Monthly Town Council meeting of 23rd September 2019 as a true and accurate record

Resolved. The Minutes of the Monthly Town Council meeting of 23rd September 2019 were accepted as a true and accurate record and duly signed by the Mayor.

4. To approve Minutes of the Finance and Management, Land and Property Committee Meeting of 14th October 2019.

Resolved. The Minutes were approved as a true and accurate record.

5. To approve Minutes of Recreation Committee meeting of 14th October 2019

Resolved. The minutes were approved as a true and accurate record.

6. To approve Minutes of the Environment and Planning Committee meeting of 14th October 2019

Resolved. The minutes were approved as a true and accurate record.

- 7. To approve Minutes of Staffing committee meeting of 14th October 2019**
Resolved. The minutes were approved as true and accurate record.
- 8. To approve Receipts and Payments report up to 30th September 2019**
Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council.
- 9. To approve Accounts for Payments from 15th October 2019 to 4th November 2019**
Resolved. The accounts for payments were approved and cheques signed by Cllrs Jordan and Thomas for the sum £13,578.60 (General Account) and £18,842.03 (Wages Account).
- 10. To approve Imprest report up to 31st October 2019**
Resolved. The Imprest reports were approved as circulated to all members of the Town Council.
- 11. To submit items of Correspondence (FIO)**
WMDC – General Election notification
Sugar Kane’s – Request for donation
- 12. Westfield Centre**
a) SECF Ltd Updates
Resolved. Minutes circulated to all members of the Town Council
b) The Lanes Café – Updates
Resolved. Festive preparations are underway
c) Adult Education – Updates
Resolved. A tutor vacancy will be advertised in due course.
d) Child Day Care
Resolved. The Nursery is nearly at full capacity.
- 13. To consider donation to Kane’s School of Dance**
Resolved. A donation of £250.00 was agreed.
- 14. To report internal inspections conducted by members of Finance Committee**
Resolved. Councillors Jordan and Thomas carried out the internal inspections and applied checking systems.
- 15. To report outcome of Firework Display 2019 and thank volunteers**
Resolved. The event was a resounding success. The Town Council thanked all volunteers for their support.
- 16. To request donation for annual Christmas Toy Appeal 2019**
Resolved. Council agreed a donation of £500.00 towards the annual appeal.