

Minutes of the Town Council Meeting held on Monday 12th April 2021
6pm based via Zoom

Present: Cllrs P Jordan Mayor
S Tulley
R Askew
R Lukaszawicz
J Tunstall
K Tulley
C Robinson
R Hayhurst

In attendance Clare L Baxter Town Clerk
Beth Caton Assistant Town Clerk

Council thanked all Council staff who had worked through lockdown due to Covid 19 and commended their efforts.

1. To Receive Apologies For Absence

Cllr A Hewitt – Work commitments
Cllr B Capstick – Prior engagement

2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation

None

3. To approve Minutes of the Monthly Town Council meeting of 11th January 2021 as a true and accurate record

Resolved. The Minutes of the Monthly Town Council meeting of 11th January 2021 were accepted as a true and accurate record.

4. To Approve Minutes of Finance and Management, Land and Property Committee meeting of 8th March 2021

Resolved. The minutes were approved as a true and accurate record.

5. To approve Minutes of Recreation committee meeting of 8th March 2021

Resolved. The minutes were approved as a true and accurate record.

6. To approve Minutes of the Environment and Planning Committee meeting of 8th March 2021

Resolved. The minutes were approved as a true and accurate record.

7. **To approve Minutes of Staffing committee meeting of 8th March 2021**
Resolved. The minutes were approved as a true and accurate record.

8. **To approve Receipts and Payments report up to 28th February 2021**
Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council.

9. **To approve Accounts for payments from 9th March to 12th April 2021**
Resolved. Circulated to all members

10. **To approve Imprest report up to 28th February 2021**
Resolved. No petty cash used during this period

11. **To submit items of Correspondence (FIO)**
Nothing to report

12. **Westfield Centre**

a) **SECF Ltd Updates**

Resolved. No minutes to circulate

b) **The Lanes Café – Updates**

Resolved. Trade is good and has improved from previous year. Tim Osborne and Laura Hodgson are now in a joint management position. We are now delivering meals to further locations.

c) **Adult Education – Updates**

Resolved. Graded a high score from audit. Multiple companies and businesses are now using our construction services. Childcare courses are now running throughout the week.

d) **Child Day Care**

Resolved. Playgroup to commence on 17th May 2021. More children now enrolled in setting and new staff members have also been employed.

13. **To give updates on Levis Solicitors – Westfield Centre Foodbank**

Resolved. Levis solicitor have sent a letter to Brenda Graham a response was received we now await a response from the Solicitor about this matter.

Mayor *Peter Jordan* Date *7/6/2021*