

**Minutes of the Town Council Meeting held on Monday 23<sup>rd</sup> September 2019 at 7.00pm based at Social Centre, Westfield Lane**

Present: Cllrs P Jordan Mayor  
R Askew  
R Lukaszawicz  
B Capstick  
J Tunstall  
K Tulley

In attendance Clare L Baxter Town Clerk

**1. To Receive Apologies For Absence**

Cllr S Tulley – Holiday  
CllrJ Treacy – Work commitments  
Cllr A Hewitt– Prior engagement  
Cllr R Riley – Prior engagement  
Cllr C Robinson – Prior engagement

**2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation**

None

**3. To approve Minutes of the Monthly Town Council meeting of 22<sup>nd</sup> July as a true and accurate record**

**Resolved.** The Minutes of the Monthly Town Council meeting of 22<sup>nd</sup> July 2019 were accepted as a true and accurate record and duly signed by the Mayor.

**4. To Approve Minutes of Finance and Management, Land and Property Committee meeting of 2<sup>nd</sup> September 2019**

**Resolved.** The minutes were approved as a true and accurate record.

**5. To approve Minutes of Recreation committee meeting of 2<sup>nd</sup> September 2019**

**Resolved.** The minutes were approved as a true and accurate record.

**6. To approve Minutes of the Environment and Planning Committee meeting of 2<sup>nd</sup> September 2019**

**Resolved.** The minutes were approved as a true and accurate record.

**7. To approve Minutes of Staffing committee meeting of 2<sup>nd</sup> September 2019**

**Resolved.** The minutes were approved as true and accurate record.

**8. To approve Receipts and Payments report up to 31<sup>st</sup> August 2019**

**Resolved.** Receipts and Payments reports were approved as circulated to all members of the Town Council.

**9. To approve Accounts for payments from 3<sup>rd</sup> September 2019 to 23<sup>rd</sup> September 2019**

**Resolved.** The accounts for payments were approved and cheques signed by Cllrs Jordan and Capstick for the sum £24,989.22 (General Account) and £10,311.51 (Wages Account).

**10. To approve Imprest report up to 31<sup>st</sup> August 2019**

**Resolved.** The Imprest reports were approved as circulated to all members of the Town Council.

**11. To submit items of Correspondence (FIO)**

WMDC – Planning applications  
Clerk s and Councils Direct Magazine

**12. Westfield Centre**

**a) SECF Ltd Updates**

**Resolved.** Minutes circulated to all members of the Town Council

**b) The Lanes Café – Updates**

**Resolved.** A new hot cupboard has been purchased.

**c) Adult Education – Updates**

**Resolved.** An application has been submitted to Ground work Trust

**d) Child Day Care**

**Resolved.** The baby room is at full capacity and there is 39 children registered.

**13. To consider donation to BOAR Cottage**

**Resolved.** Council agreed a donation of £150.00

Mayor ..... *Peter Jordan* ..... Date ..... *4/11/19* .....