


**Minutes of the Town Council Meeting held on Monday 22<sup>nd</sup> October 2018 at 7.00pm based at Social Centre, Westfield Lane**


Present: Cllrs  
P. Jordan Mayor  
R. Askew  
A. Askew-Bertolini  
B. Capstick  
R. Lukaszewicz  
C. Robinson  
J. Thomas  
J. Treacy

In attendance Mrs C L Baxter Town Clerk

1. **To receive apologies for absence**  
Cllr.S.Tulley – Prior Engagement
2. **To Receive Declarations of Interest – (Disclosable Pecuniary) and requests for dispensation**  
Cllr P.Jordan – Royal British Legion member (Non-Pecuniary)  
Cllr J.Tunstall – Related to Mowbray group owner (Non-Pecuniary)
3. **To approve Minutes of the Monthly Town Council meeting of 10<sup>th</sup> September 2018 as a true and accurate record**  
**Resolved.** The Minutes of the Monthly Town council meeting of 10<sup>th</sup> September 2018 were accepted as a true and accurate record and duly signed by the Mayor.
4. **To Approve Minutes of Finance and Management, Land and Property Committee meeting of 1<sup>st</sup> October 2018**  
**Resolved.** The minutes were approved as a true and accurate record.
5. **To approve Minutes of Recreation Committee meeting of 1<sup>st</sup> October 2018**  
**Resolved.** The minutes were approved as a true and accurate record.

  
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6. **To approve Minutes of the Environment and Planning Committee meeting of 1<sup>st</sup> October 2018**  
**Resolved.** The minutes were approved as a true and accurate record.
7. **To approve Minutes of Staffing Committee meeting of 1<sup>st</sup> October 2018**  
**Resolved.** The minutes were approved as a true and accurate record.
8. **To approve Receipts and Payments report up to 30<sup>th</sup> September 2018**  
**Resolved.** Receipts and Payments report was approved as circulated to all members of the Town Council
9. **To approve Accounts for payments from 2<sup>nd</sup> October to 22<sup>nd</sup> October 2018**  
**Resolved.** The accounts for payment were approved and cheques signed by Cllrs Thomas and Capstick for the sum of £8,103.48 (General Account) and £11,199.39 (Wages Account).
10. **To approve Imprest report up to 30<sup>th</sup> September 2018**  
**Resolved.** The Imprest report was approved as circulated to all members of the Town Council.
11. **To submit items of Correspondence (FIO)**  
Royal British Legion – Remembrance Parade  
WMDC – Planning application approved.  
Royal British Legion – Request for vandal proof flagpole
12. **Westfield Centre**
  - a) **SECF Ltd Updates**  
**Resolved.** Minutes circulated to all members of the Town Council
  - b) **The Lanes Café – Updates**  
**Resolved.** Advertised for a weekend party attendant
  - c) **Adult Education – Updates**  
**Resolved.** Need to forge new partnerships with other learning providers
  - d) **Child Day Care**  
**Resolved.** Advertised for a SENDCO worker funded by Wakefield Council
13. **To give updates on firework event and Christmas light switch on**  
**Resolved.** Both events are being coordinated by administration staff. All bookings have been confirmed.

Mayor .....  .....

Date ..... 3/12/18 .....