

Minutes of Annual Town Council Meeting held on Monday 18th May 2015
7.00pm, Social Centre

Present: Cllrs. J Tunstall Mayor
R Askew
B Capstick
C Cormack
J Hodson
S Hodson
P Jordan
D Mulhern
J Thomas
J Treacy
S Tulley
T Walker

In attendance Mrs C L Baxter Town Clerk

The retiring Mayor – Cllr P Jordan asked members to join him for one minute of silence as a mark of respect for Mrs Dot Kane – a former Mayor of South Elmsall who had recently passed away.

1. Election of Mayor

RESOLVED. That Cllr J Tunstall be elected Town Mayor for the ensuing year.

2. To receive Mayors Declaration of Acceptance of Office

Cllr J Tunstall made the statutory Declaration of Acceptance of Office in the presence of the Town Clerk and took the Chair.

On acceptance of the Chair Cllr Joyce Tunstall thanked Cllr Jordan and his Mayoress on behalf of the Town Council for their hard work and effort during this term of office as Mayor.

3. To receive apologies for absence

Cllr J Pickin – Prior engagement

4. Election of Deputy Mayor

RESOLVED. That Cllr J Thomas be appointed Deputy Mayor for the ensuing year.

5. Election of Council Leader

RESOLVED. That Cllr S Tulley be appointed Council Leader for the ensuing year.

6. Election of Deputy Council Leader

RESOLVED. That Cllr B Capstick be appointed Deputy Council Leader for the ensuing year.

7. To approve Standing Orders – May 2015

RESOLVED. That the Standing Orders be approved without any amendments.

8. To approve Financial Regulations – May 2015

RESOLVED. That the Financial Regulations be approved without any amendments.

9. To approve Fixed Asset Schedule – May 2015

RESOLVED. That the Fixed Asset Schedule be approved as circulated

10.0 Appointment of Committee Chair Persons and Deputy Chair Persons 2015-2016

Finance Committee

RESOLVED. That Cllr S Tulley be appointed Chair of Finance, Management, Land and Property Committee

RESOLVED. That Cllr B Capstick be appointed Deputy Chair of Finance, Management, Land and Property Committee

Recreation Committee

RESOLVED. That Cllr J Thomas be appointed Chair of Recreation Committee

RESOLVED. That Cllr S Hodson be appointed Deputy Chair of Recreation Committee

Planning and Environment Committee

RESOLVED. That Cllr R Askew be appointed Chair of Planning Committee

RESOLVED. That Cllr J Hodson be appointed Deputy Chair of Planning Committee

Staffing Committee

RESOLVED. That Cllr S Tulley be appointed Chair of Staffing Committee

RESOLVED. That Cllr B Capstick be appointed Deputy Chair of Staffing Committee

11. Appointment of Committee Members 2015 – 2016
Finance, Management, Land and Property Committee

RESOLVED. The following members be appointed:
Cllrs Tulley Chair
 Capstick Deputy Chair
 Askew
 Hodson
 Hodson
 Thomas
 Tunstall

Recreation Committee

RESOLVED. The following members be appointed:
Cllrs Thomas Chair
 S Hodson Deputy Chair
 R Askew
 B Capstick
 C Cormack
 J Hodson
 P Jordan
 J Pickin
 J Treacy
 S Tulley
 J Tunstall

Planning and Environment Committee

RESOLVED. The following members be appointed:
Cllrs P Askew Chair
 J Hodson Deputy Chair
 B Capstick
 C Cormack
 P Jordan
 D Mulhern
 S Hodson
 J Pickin

J Thomas
J Treacy
S Tulley
J Tunstall

Allotment sub committee

RESOLVED. The following members be appointed:
Cllrs J Thomas
B Capstick
S Hodson

Staffing Committee

RESOLVED. The following members be appointed:
Cllrs S Tulley Chair
B Capstick Deputy Chair
P Jordan

12. Appointment of representatives to outside organisations

SESKU Joint Burial Committee – Cllrs Cormack and Tunstall
SESKU Festival Committee – Cllrs Cormack, Treacy and Walker
YLCA Wakefield Branch – Cllrs Jordan and Mulhern
NALC – Cllr P Jordan
South Elmsall Charities – Mr Brown, Mr Hayhurst, Mr Pickin and Mrs Moxon and Mrs T Walker
South Elmsall/Frickley Alliance – Cllrs Askew, S Hodson, Treacy, Thomas and Pickin
Wakefield Town and Parish Council Liaison – Cllr Jordan
South Elmsall Town Centre Management Committee – Cllrs Cormack, Treacy and Thomas

13. Date and time of meetings 2015/2016 (list attached)

RESOLVED. The list be approved as circulated

14. To approve summer recess for August 2015

RESOLVED. The recess be approved for August 2015

15. To approve recess plenary powers – August 2015

RESOLVED. The following Councillors will be delegated plenary powers up to the value of £10,000.00 during the August recess. The members are Cllrs Tulley, Capstick and Thomas

16. Appointment of Council Advisors 2015-2016

Planning Consultants

RESOLVED. Ian Deighton and Ken Manning be approved for the ensuing year

Legal Advisors

RESOLVED. That Levis Solicitors be approved for the ensuing year.

Banking

RESOLVED. That RBS be appointed as Banking Authority

17. To approve Auditors 2015-2016

RESOLVED. That Yorkshire Internal Audit Services be approved for the ensuing year

RESOLVED. That Littlejohn LLP be appointed for the ensuing year.

18. Mayors Allowance 2015-2016

RESOLVED. That pursuant to section 15(5) of the Local Government Act 1972, an allowance of £500 be awarded to the Town Mayor to defray the expenses of office in the ensuing year.

19. To approve Councillors telephone expenses 2015-2016

RESOLVED. The telephone allowances for 2015-2016 will be £144.00, payable in two instalments.

20. To approve South Elmsall Town Council Newsletter – Summer 2015 and distribution

RESOLVED. The Newsletter to be written by Town Clerk, printed by D C Print and distributed by members and/or staff accordingly. LGA 1972, s 142.

21. To reaffirm General Power of Competence eligibility 2015-2016

RESOLVED. The Town Council is still eligible to exercise the GPC in accordance with the Localism Act 2011 sections 1 to 8. The Councillors have all been elected and the Town Clerk holds the relevant qualification and has received training in GPC.

22. To sign the Declaration of Interest form in the presence of the Town Clerk (must be signed within 28 days of taking office)

RESOLVED. All members were furnished with the declarations of interest which had to be completed, signed and returned to the Town Clerk within the specified 28 day period.

Mayor *J. Jansal* Date *22 - 6 2015*

AJ