

**Minutes of the Town Council Meeting held on Monday 22<sup>nd</sup> June 2015 at  
7.00pm based at Social Centre, Westfield Lane**

Present: Cllrs J Tunstall Mayor  
R Askew  
B Capstick  
C Cormack  
J Hodson  
S Hodson  
P Jordan  
S Tulley  
J Thomas  
J Treacy  
T Walker

In attendance Mrs C L Baxter Town Clerk

1. **To receive apologies for absence**  
Cllr J Pickin – Prior Engagement
2. **To receive Declarations of Interest (Disclosable Pecuniary) and requests for dispensation**  
None
3. **To approve Minutes of the Annual Town Council meeting of 18<sup>th</sup> May 2015 as a true and accurate record**  
**Resolved.** The Minutes of the Annual Town Council meeting of 18<sup>th</sup> April 2015 were accepted as a true and accurate record and duly signed by the Mayor.
4. **To approve Minutes of the Town Council meeting of 18<sup>th</sup> May 2015 as a true and accurate record**  
**Resolved** The Minutes of the Town Council meeting of 18<sup>th</sup> May 2015 were accepted as a true and accurate record and duly signed by the Mayor.
5. **To approve Minutes of Finance and Management, Land and Property Committee meeting of 8<sup>th</sup> June 2015**  
**Resolved.** The Minutes were approved as a true and accurate record.
6. **To approve Minutes of Recreation Committee meeting of 8<sup>th</sup> June 2015**  
**Resolved.** The Minutes were approved as a true and accurate record.
7. **To approve Minutes of Environment and Planning Committee meeting of 8<sup>th</sup> June 2015**  
**Resolved.** The Minutes were approved as a true and accurate record.

8. **To approve Minutes of Staffing Committee meeting of 8<sup>th</sup> June 2015**  
**Resolved.** The Minutes were approved as a true and accurate record.
9. **To approve Receipts and Payments report up to 31<sup>st</sup> May 2015**  
**Resolved.** Receipts and Payments report was approved as circulated to all members of the Town Council.
10. **To approve Accounts for payment up to 22<sup>nd</sup> June 2015**  
**Resolved.** The accounts for payment were approved and cheques signed by Cllrs Jordan and Thomas for the sum of £6,749.82 (General Account) and £5,625.88 (Wages Account).
11. **To approve Imprest report up to 31<sup>st</sup> May 2015**  
**Resolved.** The Imprest report was approved as circulated to all members of the Town Council.
12. **To submit items of Correspondence (FIO)**  
 YIAS – Internal audit report  
 Ripon Farm Services – Quotation  
 NPB Contractors – Quotation  
 Wakefield Council – Accomodation assessment – Gypsy and Travellers sites  
 Wakefield Council – Planning applications seeking approval and approved  
 RBS – Banking mandate and new signatories  
 SESKU Festival Committee – Request for donation  
 YLCA – White Rose Update
13. **Westfield Centre**
- a) **SECF Ltd updates**  
 Minutes circulated to all members of the Town Council
- b) **The Lanes Café – Kitchen refurbishment updates**  
 The kitchen refurbishment work is due to start the first week in August 2015. A cost of £720.00 has been supplied by Providence to fit plastic ceiling tiles – the quote was accepted. Two estimates have been received to fit new poly vinyl flooring to the café seating area, the prices are in the region of £2,500.00, a third estimate is pending - Council agreed to let the contract based on best value.
- c) **Adult Education – Updates**  
 Staff attended a promotional day at the Job Centre and established links with Wakefield College and other educational providers.
- d) **To report progress on the Coalfield Regeneration Trust funding for training**  
 SECF Ltd has submitted an application form and is waiting to hear back from CRT.
- e) **To give updates on Maddie Moos – Westfield Centre creche**  
 The group have started their parent and baby sessions which take place on a Monday and Friday of each week based in the Main Hall at the Westfield Centre. The nursery and sensory room will open early September 2015 following refurbishment of the rooms.

*Joyce Jemstal 14 9 15*

f) **To report planning permission for dropped kerb**  
**Resolved.** Permission has been granted.

14. **To give updates on the football pitches at Frickley**

**Resolved.** A meeting had taken place with the Frickley Alliance partners. The group discussed forming a charity and the seasonal costs attached to the pitches. There is only one Boot Camp booking the pitches at present and paying the agreed charge of £10.00 per session for casual users. The seasonal football charges are yet to be decided.

Council agreed to accept the quote provided by NPB Contractors subject to adequate public liability insurance and spraying licence. Council had identified drainage problems that needed addressing before any play should take place

It was agreed that another meeting of Frickley Alliance be coordinated by the sub- committee to discuss the possibility of a tournament on the site in order to satisfy Sport England.

15. **To report progress from the SESKU joint meeting to discuss and agree grass cutting of Minsthorpe Playing Fields**

**Resolved.** Wakefield Cabinet has taken a decision to save £125,000.00 by cutting back on grass cutting duties within the district. One of the areas which will be affected is Minsthorpe. In the short term the area is being cut by South Elmsall Town Council until discussions with the wider towns and parish councils and the local authority have taken place.

16. **To report the end of the ERDF programme and final capital spend**

**Resolved.** The Wakefield Business Support Programme which South Elmsall Town Council has been a part of ends 30<sup>th</sup> June 2015. Wakefield Council identified £2,200.00 of capital spend still being available to SETC for eligible items. The Town Clerk sought quotes for three electronic tablets and an office shredder totalling £1679.00. All items have been successfully procured and defrayed ahead of the month end deadline.

17. **To report financial offer received for PDT Tractor**

**Resolved.** A further offer of £1100.00 has been received for the PDT Tractor. The Town Clerk was asked to identify the final payment for the Boomer Tractor before a decision was taken.

Mayor ..... *J. Tunstall* .....

Date ..... *16-9-15* .....