

Minutes of the Town Council Meeting held on Monday 14th September 2015 at 7.00pm based at Social Centre, Westfield Lane

Present: Cllrs J Tunstall Mayor
B Capstick
C Cormack
J Hodson
S Hodson
P Jordan
J Pickin
J Thomas
J Treacy

In attendance Mrs C L Baxter Town Clerk

1. **To receive apologies for absence**
Cllr R Askew – Prior Engagement
Cllr D Mulhern – Holiday
Cllr S Tulley – Prior Engagement
Cllr T Walker – Work commitments
2. **To receive Declarations of Interest (Disclosable Pecuniary) and requests for dispensation**
Cllr J Thomas – Item 16 (Fencing quotes) – Non pecuniary
3. **To approve Minutes of the Town Council meeting of 22nd June 2015 as a true and accurate record**
Resolved. The Minutes of the Town Council meeting of 22nd June 2015 were accepted as a true and accurate record and duly signed by the Mayor.
4. **To approve Minutes of Finance and Management, Land and Property Committee meeting of 13th July 2015**
Resolved. The Minutes were approved as a true and accurate record.
5. **To approve Minutes of Recreation Committee meeting of 13th July 2015**
Resolved. The Minutes were approved as a true and accurate record.
6. **To approve Minutes of Environment and Planning Committee meeting of 13th July 2015**
Resolved. The Minutes were approved as a true and accurate record.
7. **To approve Minutes of Staffing Committee meeting of 13th July 2015**
Resolved. The Minutes were approved as a true and accurate record.

AJ
26.10.15

8. **To approve Receipts and Payments report up to 31st August 2015**
Resolved. Receipts and Payments report was approved as circulated to all members of the Town Council.
9. **To approve Accounts for payment from 14th July 2015 to 14th September 2015**
Resolved. The accounts for payment were approved and cheques signed by Cllrs Jordan and Pickin for the sum of £46,446.58 (General Account) and £23,950.45 (Wages Account).
10. **To approve Imprest report up to 31st August 2015**
Resolved. The Imprest report was approved as circulated to all members of the Town Council.
11. **To submit items of Correspondence (FIO)**
 The Family of the late Richard Gardham – Request to exhibit art work
 Upton and North Elmsall Parish Council – Xmas light switch on response
 Charlie Robinson – Road Safety Committee Minutes
 Judiciary of England and Wales – Proposed closure of Wakefield Magistrates
 Express Solicitors – Request for insurance details
 Royal British Legion – Request for Remembrance Day donation
 Clerks and Councils Direct Magazine – Monthly edition
 WMDC – Planning applications x 7
 SESKU Festival Committee – Thank you letter
 Miss P Johnson – Frickley Cricket Ground
 Clark Telecom – Upgrade of telecommunications system – Station Fields
12. **Westfield Centre**
- a) **SECF Ltd updates**
 Minutes circulated to all members of the Town Council
 - b) **The Lanes Café – Kitchen refurbishment updates**
 The kitchen refurbishment work is completed the dishwasher has been replaced due to a faulty appliance. The deep fat fryer as now been installed.
 - c) **Adult Education – Updates**
 SECF Ltd has signed a Service Level Agreement with Wakefield College and will be forging new partnership working with the College and Job Centre Plus.
 - d) **To report progress on the Coalfield Regeneration Trust funding for training**
 SECF Ltd has submitted an application form and is waiting to hear back from CRT.
 - e) **To give updates on Maddie Moos – Westfield Centre creche**
 The group held an opening day event on 21st August 2015 and have now officially opened the sensory room and crèche facility. The centre opens Monday, Tuesday, Thursday and Friday of each week.

f) To report progress on dropped kerb and fixed awning

Resolved. The dropped kerb is to be installed the last week in September 2015.

g) To consider decoration to dining area – Lanes Café

Resolved. Members agreed that quotes for redecoration of the café dining area should be sourced and the costs met by SECF Ltd.

13. To give updates on the football pitches at Frickley

Resolved. Cllr B Capstick reported:

Five teams will be playing on Frickley Pitches. Meeting with the alliance had taken place and matters discussed included:

- Access
- Goal posts
- Keyholder and a register
- Container for storing equipment
- Season costs to play on pitches based on the recommended rates as per the agreement

14. To report progress from the SESKU joint meeting to discuss and agree grass cutting of Minsthorpe Playing Fields

Resolved. Upton and North Elmsall Parish Council have not responded to SETC's earlier correspondence. The grounds team have therefore ceased cutting the fields at Minsthorpe pending further funding.

15. To consider Tractor quotations received

Resolved. The Town Clerk circulated Tractor quotes received. It was agreed that more competitive options be sourced before a decision was taken.

17. To consider fencing contractors quotations received

Resolved. Council agreed to accept the quote which offered best value. The contractor will be contacted subject to Wakefield Council giving authorisation ahead of funding being released.

18. To report on Christmas Tree order and delivery for 2015

Resolved. The Christmas trees have been ordered and will be delivered and installed the first week in November 2015 ahead of the Christmas light switch on which will take place on Wednesday 18th November 2015.

Mayor *J. Install*

Date *20-10-15*