

**Minutes of Annual Town Meeting held on Monday 13<sup>th</sup> May 2013 7.00pm, Social Centre**

Present: Cllrs. R Brown Mayor  
R Askew  
B Capstick  
M Gray  
R Hayhurst  
D Mulhern  
J Thomas  
S Tulley

In attendance Mrs C L Baxter Town Clerk  
Mrs J A Patton Deputy Town Clerk

**Cllr R Brown welcomed Cllr R Askew to the Council following his successful election result. Cllr R Brown also thanked Councillors and Officers for help over his last twelve month period of office as Mayor to South Elmsall. He presented the Town Clerk and Deputy Town Clerk with flowers and cards as a token of his gratitude.**

1.Election of Mayor

**RESOLVED.** That Cllr J Thomas be elected Town Mayor for the ensuing year.

2. To receive Mayors Declaration of Acceptance of Office

Cllr J Thomas made the statutory Declaration of Acceptance of Office in the presence of the Town Clerk and took the Chair.

On acceptance of the Chair Cllr Jack Thomas thanked Cllr Brown and his Mayoress on behalf of the Town Council for their hard work and effort during this term of office as Mayor. The selected charity for Cllr J Thomas will be South Elmsall Community Facilities Ltd.

3. To receive apologies for absence

Cllr P Jordan – Holiday  
J Pickin – Prior Engagement  
Cllr E Tunstall – Holiday  
Cllr J Tunstall – Holiday  
Cllr T Walker – Work Commitments

4. Election of Deputy Mayor

**RESOLVED.** That Cllr D Mulhern be appointed Deputy Mayor for the ensuing year.

5. Election of Council Leader

**RESOLVED.** That Cllr S Tulley be appointed Council Leader for the ensuing year.

6. Election of Deputy Council Leader

**RESOLVED.** That Cllr B Capstick be appointed Deputy Council Leader for the ensuing year.

7. To approve Standing Orders – May 2013

**RESOLVED.** That the Standing Orders be approved without any amendments.

8. To approve Financial Regulations – May 2013

**RESOLVED.** That the Financial Regulations be approved without any Amendments.

9. Appointments of Committee Chair persons and Deputy Chair persons:

Finance, Management, Land and Property Committee

**RESOLVED.** That Cllr S Tulley be appointed Chair of Finance, Management, Land and Property Committee

**RESOLVED.** That Cllr R Hayhurst be appointed Deputy Chair of Finance, Management, Land and Property Committee

Recreation Committee

**RESOLVED.** That Cllr R Brown be appointed Chair of Recreation Committee

**RESOLVED.** That Cllr B Capstick be appointed Deputy Chair of Recreation Committee

Planning and Environment Committee

**RESOLVED.** That Cllr P Jordan be appointed Chair of Planning Committee

**RESOLVED.** That Cllr R Askew be appointed Deputy Chair of Planning Committee

Staffing Committee

**RESOLVED.** That Cllr S Tulley be appointed Chair of Staffing Committee Committee

**RESOLVED.** That Cllr B Capstick be appointed Deputy Chair of Staffing Committee

10. Appointment of Committee Members 2013 – 2014  
Finance, Management, Land and Property Committee

**RESOLVED.** The following members be appointed:

Cllrs	Tulley	Chair
	Hayhurst	Deputy Chair
	Brown	
	Capstick	
	Jordan	
	Thomas	

Recreation Committee

**RESOLVED.** The following members be appointed:

Cllrs	Brown	Chair
	Capstick	Deputy Chair
	R Askew	
	R Brown	
	M Gray	
	P Jordan	
	R Hayhurst	
	J Pickin	
	S Tulley	
	T Walker	
	E Tunstall	
	J Tunstall	

Planning and Environment Committee

**RESOLVED.** The following members be appointed:

Cllrs	P Jordan	Chair
	R Askew	Deputy Chair
	R Brown	
	B Capstick	
	M Gray	
	R Hayhurst	
	D Mulhern	
	J Pickin	
	J Thomas	
	S Tulley	
	J Tunstall	
	T Walker	

Allotment sub committee

**RESOLVED.** The following members be appointed:  
Cllrs R Brown  
B Capstick  
M Gray

Staffing Committee

**RESOLVED.** The following members be appointed:  
Cllrs S Tulley Chair  
B Capstick Deputy Chair  
P Jordan

11. Appointment of representatives to outside organisations

SESKU Joint Burial Committee – Cllrs Brown and Hayhurst  
SESKU Festival Committee – Cllrs Gray, Thomas and Walker  
YLCA Wakefield Branch – Cllrs Jordan and Hayhurst  
NALC – Cllr P Jordan  
South Elmsall Charities – Cllrs Brown, Hayhurst, Pickin and Mrs Moxon and Mr Benson  
South Elmsall/Frickley Alliance – Cllrs Askew, Jordan, Pickin and Tulley  
Wakefield Town and Parish Council Liaison – Cllr Jordan  
South Elmsall Town Centre Management Committee – Open to all Councillors.

12. Date and time of meetings 2013/2014 (list attached)

**RESOLVED.** The list be approved as circulated

13. To approve summer recess for August 2013

**RESOLVED.** The recess be approved for August 2013

14. To approve recess plenary powers – August 2013

**RESOLVED.** The following Councillors will be delegated plenary powers up to the value of £10,000.00 during the August recess. The members are Cllrs Tulley, Capstick, Brown and Thomas

15. Appointment of Council Advisors 2013/14

Planning Consultants

**RESOLVED.** Ian Deighton and Ken Manning be approved for the ensuing year

Legal Advisors

**RESOLVED.** That Levis Solicitors be approved for the ensuing year.

Banking

**RESOLVED.** That RBS be appointed as Banking Authority

16. To approve Auditors 2013-2014

**RESOLVED.** That Yorkshire Internal Audit Services be approved for the ensuing year

**RESOLVED.** That Littlejohn LLP be appointed for the ensuing year.

17. Mayors Allowance 2013-2014

**RESOLVED.** That pursuant to section 15(5) of the Local Government Act 1972, an allowance of £500 be awarded to the Town Mayor to defray the expenses of office in the ensuing year.

18. To approve Councillors telephone expenses 2013-2014

**RESOLVED.** The telephone allowances for 2013-2014 will be £144.00, payable in two instalments.

19. To approve South Elmsall Town Council Newsletter – Summer 2013 and distribution

**RESOLVED.** The Newsletter to be written by Town Clerk, printed by D C Print and distributed by members and staff accordingly. LGA 1972, s 142.

20. To reaffirm General Power of Competence eligibility 2013-2014

**RESOLVED.** The Town Council is still eligible to exercise the GPC in accordance with the Localism Act 2011 sections 1 to 8. The Councillors have all been elected and the Town Clerk holds the relevant qualification and has received training in GPC.